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Answers to the system requirements

- 1. System requirements, supported applications, text file formats
 - System requirements: Windows 2000 (SP4 minimum), Windows XP, Windows Vista; 450 MB free disk space; Internet access for product activation; Internet Explorer (Version 6 or higher)

Supported applications: Microsoft Word, Outlook, PowerPoint (Version XP or higher); Adobe Acrobat (Version 7.0 or higher) iTunes		
Text file format:	DOC, RTF, TXT, HTML	
Audio file export:	MP3, WAV	

Answers to installation questions

2. I cannot install Linguatec Voice Reader Studio

- Please check whether your computer meets the minimum system requirements for Linguatec Voice Reader Studio: Windows 2000 (SP4 minimum), Windows XP, Windows Vista; 450 MB free disk space per language, Internet Explorer (Version 6 or higher)
- Ensure you have **administrator rights** for your computer. To receive full administrator rights for Windows Vista, please begin the installation by right clicking setup.exe and selecting "Run as administrator".
- Please close all applications before installing Voice Reader Studio.
 Deactivate any anti-virus software and firewalls until the installation process is complete.

3. The installation does not start automatically

- 1. Ensure you have administrator rights for your computer.
- 2. Close all applications.
- 3. Insert the Installation CD-ROM into the drive.
- If installation does not start automatically, start the setup.exe program manually. To do this, open the CD-ROM file folder and run the file setup.exe by double-clicking it. Click Start > Run.

Click **Search** and switch to your CD-ROM drive (**Search in**: click on the arrow pointing downwards to display the dropdown menu. Select the CD-ROM drive here)

5. In the file folder of Linguatec Voice Reader CD-ROM, click the file **setup.exe**. The file name **setup.exe** will then appear in a field with the same name in the window **Search**.

- 6. If the setup.exe file is not displayed, please check that **Programs** was selected in the file type field.
- 7. Then click **Open** to start setup.exe.

4. Important information about Windows Vista

The User Account Control, or UAC, in Windows Vista has an impact on the performance of Voice Reader Studio. Unlike Windows 2000 and Windows XP, Vista prohibits unrestricted access to Voice Reader Studio's program files as long as these files have been stored in the **Program Files** folder. You have two options for dealing with this access restriction:

Option 1: Do not install in the default folder

If you do not install Voice Reader Studio in the default folder **Program Files**, you can use Voice Reader Studio without further restrictions as with Windows 2000 or Windows XP.

During the installation process, select the "Custom" option and not "Complete" when asked for the setup type. During the next step of the installation process, select a folder other than the "Program Files" folder, to which you have unrestricted read and write access (e.g., in your user folder in the folder **C:\User\Your_User_Name**).

Option 2: Run the Voice Reader Studio applications as an administrator

If you have installed Voice Reader Studio in the default folder **Program Files**, you must run the executable files (.exe files) as an administrator in order to activate and use the full range of functions of Voice Reader Studio. Please note that "Run as administrator" is different from "Log on as administrator." In order to run the executable files as an administrator, you must right-click on the program item icon (i.e., the program file (.exe)) in order to open the context menu. From there, you select the command **Run as administrator**. This pertains to the Voice Reader Studio application window (symbol on the desktop), Voice Reader Studio Direct, the Integration Manager and every Office application that is started using the Voice Reader Studio plug-in. If Voice Reader Studio is not run as an administrator in its own application window, via Voice Reader Studio Direct or using a plug-in, certain functions such as the following will not run correctly:

- product activation,
- editing speaker profiles and vocabulary lists
- exporting an audio file to the default folder

Answers to activation problems

5. Which activation methods are available?

Linguatec Voice Reader Studio offers two different activation methods:

Automatic activation via the Internet

With this method, activation is carried out fully automatically. A connection to the authorization server is generated, the activation code is checked and the product is activated. For this type of activation to be successful, there must be a working Internet connection and any installed firewalls must allow the connection. For detailed instructions, please look into your manual,

Activation via web browser

Use this method if you have received an error during automatic activation or if you want to use the program on a PC that is not connected to the Internet. For manual activation, all that you need is a PC with Internet access (e.g. office PC or a friend's PC). Activation is immediately possible and the program can then be used straight away. For detailed instructions, please look into your manual

6. The license key

You will find your Voice Reader Studio license key on the CD ROM case or on the disc itself. If you bought the product online, the license key should have been sent to you by the store.

The license key is made up of a total of 29 capital letters, figures and dividers.

NOTE: in order to avoid confusion, the following letters are not used in the license key: O (as in Oliver), I (as in Ian) and G (as in George). These figures are used in their place: 0 (figure zero), 1 (figure one) and 6 (figure six).

The license key is split into five blocks of five figures/letters, with dividers appearing between them. The dividers form part of the key and must be entered.

7. Error code 128 when attempting to activate Voice Reader Studio

Error code 128 appears when users who do not have administrator rights attempt to activate the product. In such situations, the license file is write-protected, meaning the product cannot be activated. Solution:

- Close all applications.

- Right-click on the Voice Reader Studio icon on the desktop and select "Run as administrator".
- Allow activation access, if Windows Defender asks your permission.
- Restart the activation process the problem should now be resolved.

Using Linguatec Voice Reader

8. How can I have PDF files read out for me?

If you use **Adobe Acrobat**, you can have the text read out directly by means of the Voice Reader Studio interface (see manual, chapter 4.4.)

If you use Adobe Reader, you can use the tool VoiceReader Studio Direct:

- 0. Open Voice Reader Studio Direct via Start → Programs → Linguatec → Voice Reader Studio → Voice Reader Studio Direct.
- 1. Open the file to be read out in Adobe Reader.
- Mark any part of the text using the "Select Tool" in the Adobe Reader toolbar. (alternatively: Select "Tools" in the Adobe Reader menu bar > Submenu "Basic" > "Select")
- 3. Then copy the highlighted text excerpt onto the clipboard (e.g. using the key combination STRG +C).
- 4. Use Voice Reader Direct to have this read out for you (e.g. using the button "Read text from clipboard")

9. The punctuation is also being read out

Punctuation is normally not read out by Voice Reader Studio. Please check if the empty spaces after the punctuation marks in the selected text have been left out. A text is typographically correct when an empty space follows a punctuation mark.

10. Shortcuts for Voice Reader Studio

Many of the commands of Linguatec Voice Reader Studio can be accessed through shortcut keys.

File commands:		
New document	Ctrl + N	
Open document	Ctrl + O	
Save file	Ctrl + S	
Save file as	Ctrl + W	

Editing commands:		
Select all	Ctrl + A	
Copy selection into the clipboard	Ctrl + C	
Paste text from the clipboard	Ctrl + V or Shift + INS	
Increase font size of highlighted text	Ctrl + "+" (plus sign)	
Decrease font size of highlighted text	Ctrl + "-" (hyphen)	

General commands:		
Options	Ctrl + Alt + O	
Exit, close application Voice Reader Studio	Alt + F4	

Read and export commands:		
Read selection or all text	Ctrl + P	
Cancel the command "read selection or all text"	Ctrl + P or Ctrl + Alt + P	
Read from cursor position	Ctrl + Alt + P	
Cancel the command "Read from cursor position"	Ctrl + Alt + P or Ctrl + P	
To continue the canceled reading process (pause-function)	Ctrl + Alt + P	
Export	Ctrl + E	

Insert tags (see manual, chapter 2.4): *		
Insert tag <lang=en-gb></lang=en-gb>	Ctrl + Alt + B	
Output language British English		
Insert tag <lang=fr-ca></lang=fr-ca>	Ctrl + Alt + C	
Output language Canadian French		
Insert tag <lang=de-de></lang=de-de>	Ctrl + Alt + D	
Output language German		
Insert tag <lang=fr-fr></lang=fr-fr>	Ctrl + Alt + F	
Output language French		
Insert tag <lang=it-it></lang=it-it>	Ctrl + Alt + I	
Output language Italian		
Insert tag <lang=es-mx></lang=es-mx>	Ctrl + Alt + M	
Output language Mexican Spanish		
Insert tag <lang=es-es></lang=es-es>	Ctrl + Alt + S	
Output language Spanish		
Insert tag <lang=en-us></lang=en-us>	Ctrl + Alt + U	
Output language American English		
Insert tag <gender=f></gender=f>	Ctrl + F	
Female voice		
Insert tag <gender=m></gender=m>	Ctrl + M	
Male voice		

* Note:

It depends on the installed Linguatec Voice Reader Studio version/s which insert tags are available. E.g.: The output language British English can only be chosen, if the product Linguatec Voice Reader Studio British English has been installed on the computer.

11. Saving the user's vocabulary lists

In order to protect your user vocabulary lists from data loss, e.g. through accidental deletion, technical defects, virus infection or reinstallation, it is sensible to save the self compiled vocabulary lists at regular intervals.

You will find the vocabulary lists in the "Data" folder in the Voice Reader Studio program folder.

By default, the installation takes place under C:\Program\Linguatec GmbH\Voice Reader Studio.

If you have not chosen the standard folder during the installation, the "Voice Reader Studio" program folder can be found under the path that you have chosen.

In that path, change to the "Data" sub-folder and open the folder of your installed language (e.g. de-DE for German, en-GB for British English, en-US for American English, fr-FR for French...)

Now copy the individually created exception list(s), multiple word list(s), individual word list(s), text and Sampa individual word list(s) e.g. onto an external hard drive, a USB stick, or a CD-ROM... You can also read the precise file names in the Voice Reader interface through the "Vocabulary Management" button and through the "All vocabulary lists menu command". Choose the language and the corresponding type of vocabulary list in the Vocabulary Management. Then the corresponding file name of the vocabulary list will be shown to you in the field under "File name".

The file name is generated in accordance with the following configuration:

Type* + language + number + file ending txt

- * The names of types are:
- o stop list: Exception lists (e.g. stoplistde-DE0.txt)
- **pp**:
- Ix: Individual word lists (SAMPA) (e.g. lxfr-FR4.txt)
- o replace list: Multiple word lists (z.B. replacelisten-GB0.txt)

You will also find supplementary advice on the vocabulary lists in Chapter 2.5 of the Voice Reader Studio Manual

12. When inserting command tags into the text, there are short pauses before the commands. Why? Unfortunately a short pause before the command tags cannot be prevented entirely, since - for technical reasons - the location of the tag is considered as end of sentence. Please insert the tags preferably after the comma or another punctuation.

Also the PC-performance has an influence on the length of the pause before a command tag. As the efficiency of the computer has a stronger impact on the direct reading from the editor than on the creation of an audio file, it can help to shorten the break before a command tag on weaker machines if the text is exported into an audio file.